

SECRET

DO NOT FILE - Destroy After Reading

NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE
NO. 10-36-4.

SECURITY
10 January 1967

REBADGING PROGRAM FOR NPIC

1. Beginning on 18 January 1967 all employees of the Center will be photographed in color for use in a new badge for [] Each Division/Staff Chief is responsible for seeing to it that his employees appear on the established date at the proper time period for these pictures. Because of the large number of employees involved, it is impractical for either the Security Branch or Production Services Division, who will be taking the pictures, to maintain a roster of names indicating a picture has or has not been taken of them.

25X1

2. Listed below is the schedule for each Division/Staff:

a. Wednesday, 18 January, 0900-1130 hours, Room 2S238

(1) Security Branch, Support Staff

(2) Production Services Division (1st & 2nd floors)

(3) [] Nurse

delete

Wednesday, 18 January, 1300-1530 hours, Room 2S238

(1) Technical Intelligence Division (All employees)

(2) Information Processing Division (2nd floor employees only)

b. Thursday, 19 January, 0900-1130 hours, Room 3N115-C

(1) CIA/IAD (Vault 301 employees only)

Thursday, 19 January, 1300-1530 hours, Room 3S455-A

(1) CIA/PAG (All CIA employees belonging to other divisions but working in Vaults 302 & 303)

(2) DIA/PAG (All DIA employees working in PAG)

SECRET

GROUP 1
Excluded from automatic
downgrading and declassification

SECRET

NPIC NOTICE
NO. 10-36-4

SECURITY
10 January 1967

- c. Friday, 20 January, 0900-1200 hours, Room 4N440
 - (1) Information Processing Division (4th floor only)
 - (2) Technical Development Staff (All employees)
- d. Tuesday, 24 January, 0900-1130 hours, Room 4N440
 - (1) Publications Division
- e. Tuesday, 24 January, 1300-1530 hours, Room 4N440
 - (1) Collateral Support Division (All employees)
- f. Wednesday, 25 January, 0900-1200 hours, Room 5N415-C
 - (1) DIAXX-4 (Including NSA Representatives & DIAXX-3C)
 - (2) DIA/DIAAP-1P
 - (3) Army/SPAD (All employees)
- g. Thursday, 26 January, 0900-1130 hours, 6th floor main auditorium
 - (1) Director's Office
 - (2) Planning & Management Staff
 - (3) Operations Staff (All employees)
 - (4) Support Staff (All members but Security)

3. Each Division/Staff is to provide a minimum of ten employees every 15 minutes during their allotted time if we are to maintain the above schedule. Name cards will be at each location for those employees scheduled.

4. All "night" employees of each Division/Staff will have their pictures taken in Room 2S238 on Wednesday, 25 January and Thursday, 26 January, between 1800-2000 hours.

5. For those employees who are unable to be present at their regularly scheduled time due to annual or sick leave, TDY, etc., a makeup schedule will be held on Tuesday, 31 January and Thursday, 2 February, between 0900-1100 hours in Room 2S238.

SECRET

SECRET

NPIC NOTICE
NO. 10-36-4

SECURITY
10 January 1967

25X1 6. It is anticipated that all employees of [redacted] will be available at one or more of the picture taking schedules listed above. For further information regarding this project (#99061-7) or for any special arrangements that might be necessary, please contact [redacted]

25X1

25X1

7. Instructions for the new badge procedure will be furnished at the time of the issuance of the badges. Your cooperation in meeting the established dates for your Division/Staffs is appreciated.

[redacted signature]

25X1

Executive Director

Distribution: No. 3

SECRET